

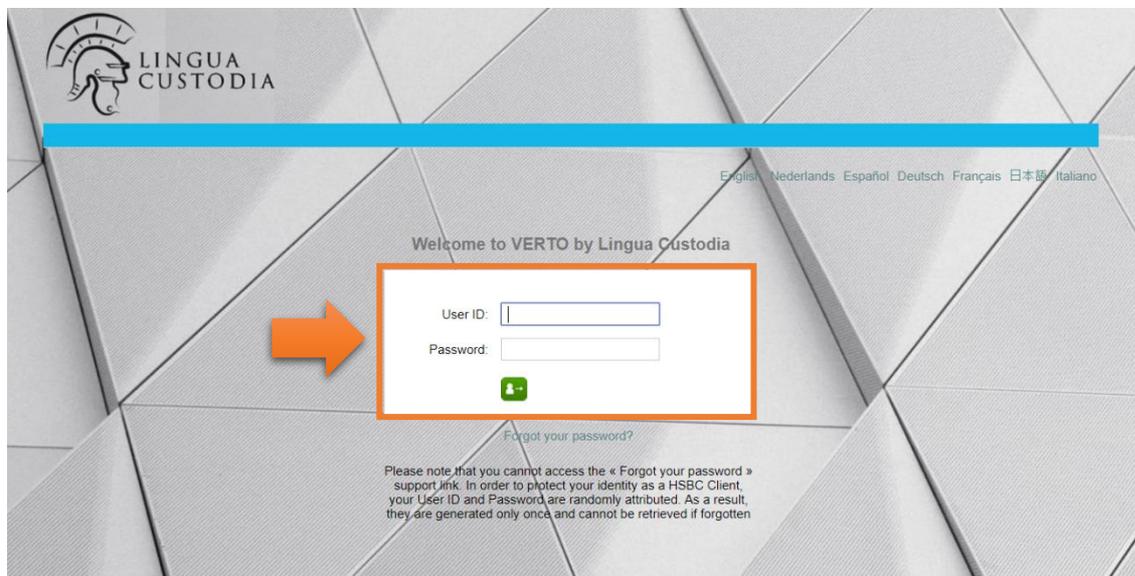


Welcome to Verto!

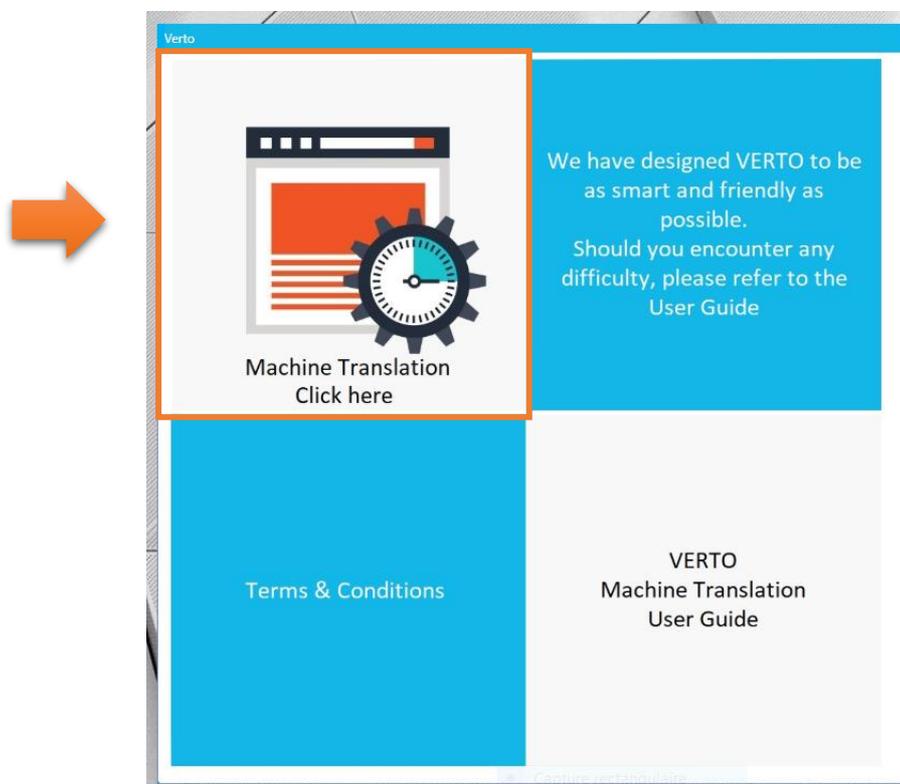
**Machine  
Translation  
User Guide**

## 1. Connect

On your web browser, please visit <https://login.linguacustodia.finance> and log into your **VERTO workspace** using the credentials generated for you:



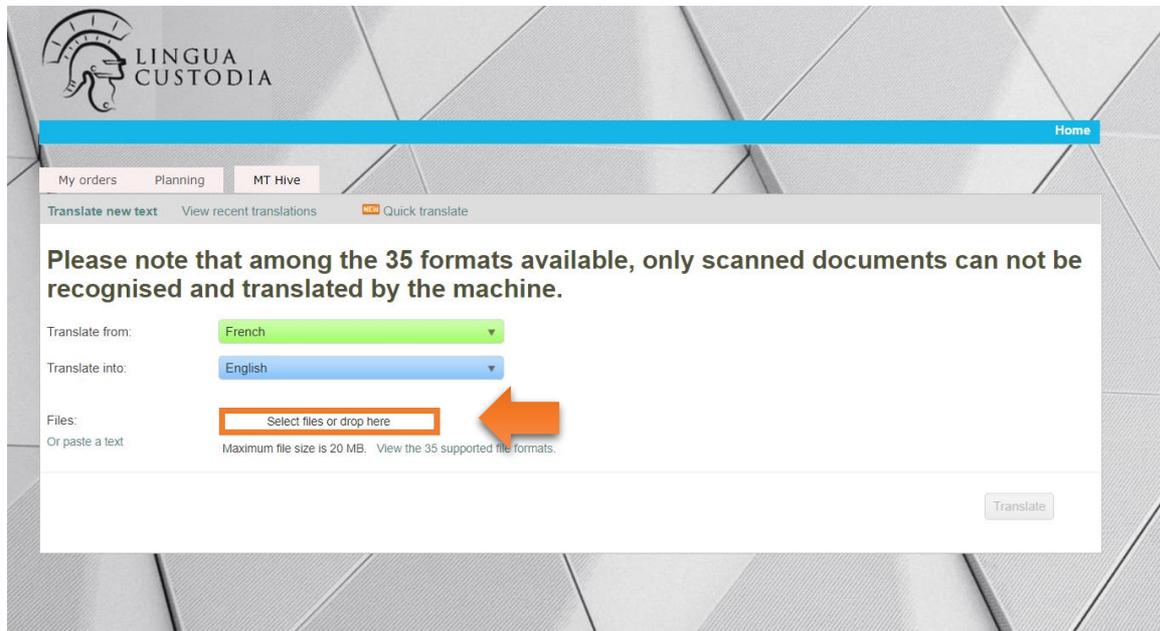
Click on [Machine Translation](#)



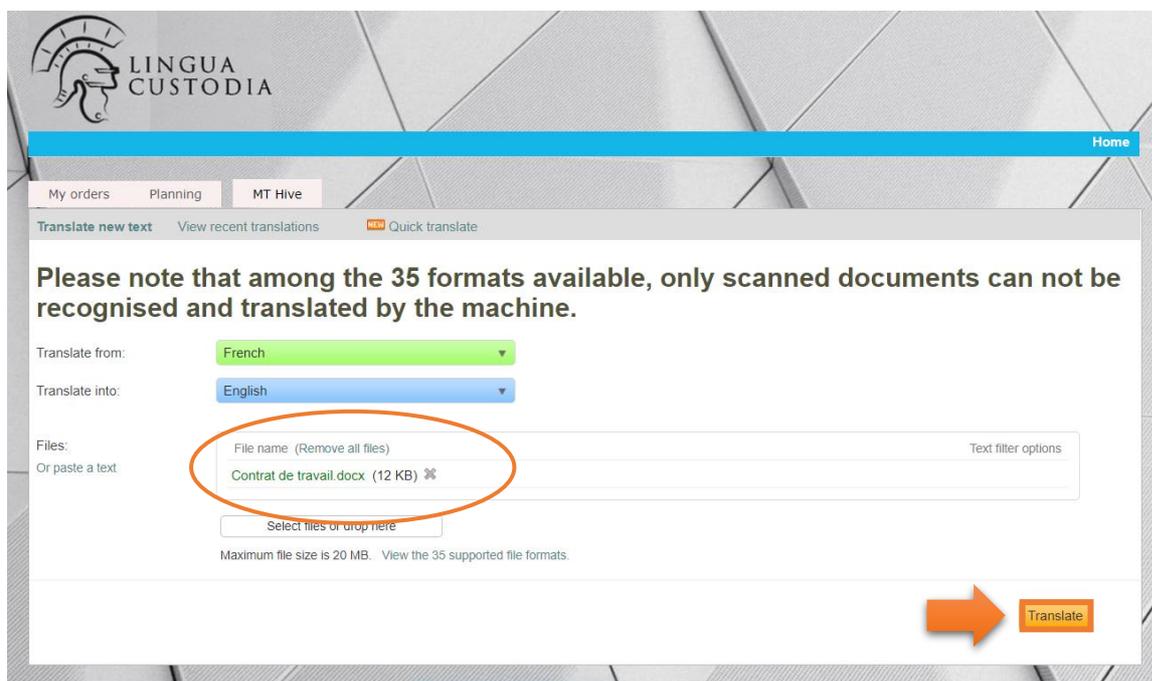
## 2. Upload the document(s) you need to translate

This engine is specialised by document type for maximising translation performance. It has been designed to translate Work, Rental and Home Insurance contracts from French to English.

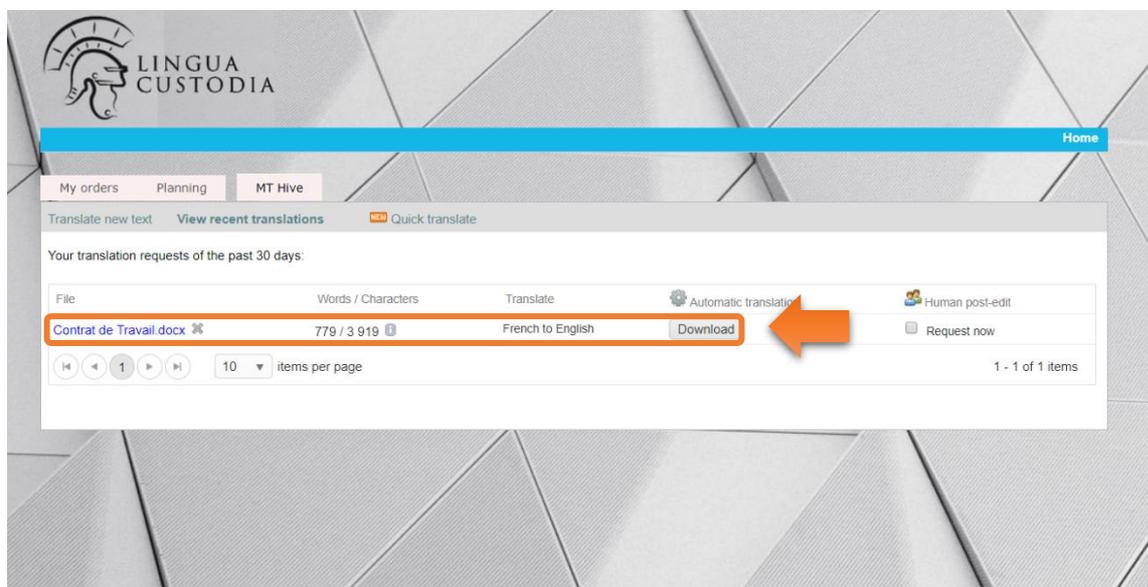
You just need to upload here the document(s) to be translated.



## 3. And click on Translate



4. **Your document / text is being translated.** Once completed, you will be able to download the translated document in the same format as the original document (except for .pdf for which the output is in Word)



Very occasionally, an error message such as “**translation failed**” may appear: an Internet connection issue may have occurred. In that case, we recommend you try a second time.

## 5. Retrieve past translations

Your translations will be stored for 30 days, as long as you do not suppress them manually. Should you wish to retrieve them, click on **View recent translations**.

